

MANAGEMENT COMMITTEE

Terms of Reference

1. The Management Committee shall be responsible to and report to the Council.
2. The routine management of the NIBU shall be vested in the Management Committee.
3. The Management Committee will be responsible for the Union's finances and will prepare an annual budget and business plan each March for Council approval.
4. Regarding expenditure, the Management Committee may not depart from the approved budget by more than £1000 on any one item or £2000 in total without prior Council approval.
5. The Management Committee shall be the Chairperson, Immediate-Past Chairperson OR Incoming Chairperson-Elect, Honorary Secretary, Honorary Treasurer, Honorary Master Points Secretary, Honorary Competitions Secretary.
6. Voting at Management Committee meetings shall be by a simple majority of votes cast. The Chair shall have a casting vote, if necessary. No business shall be transacted at any meeting unless a quorum of 3 members is present.
7. The Management Committee shall have the power to co-opt non-voting members, who may be co-opted for a purpose limited to one or more particular aspects of the work of the Management Committee.
8. The Management Committee will meet as and when required and will report at all Council meetings.