

NORTHERN IRELAND BRIDGE UNION

Management Committee

Summary of a meeting held at BakerTillyMooney offices on September 3rd 2014

Present: John Bergin (Chair), Michael McFaul (Hon. Secretary), Anne Fitzpatrick (Hon. Treasurer), Ciara Burns (Development Officer), Brian McDowell (International Match Manager).

Apologies: Robin Burns (Hon. Masterpoints Secretary), John Murchan (Hon. Competitions Secretary)

1. **Terms of Reference** – Revised draft agreed. Action – To Council for approval.
2. **Trustees** – To Council for clarification.
3. **Welcome Packs** – CB to complete distribution
4. **Gala Pairs equipment** – Microphone purchased. JM to purchase amplifier. Both for future use.
5. **Playing Cards** – A.Hassan confirmed order. Delivery date tbc
6. **Bridgemates** – CB to confirm CBAI quote from Paul Porteous. Eric McNicholl happy to advise clubs on their use. RB contact with Colin Jeffries uncertain.
7. **Diaries** – Available for Gala Pairs. Some minor changes needed to Calendar section. JB to take box of diaries to autumn congress for sales. All clubs informed of availability. Anne Hassan to arrange sales during Congress.
8. **Commonwealth Games Uniforms** – CB has purchased. Delivery imminent
9. **Trial Entrants availability for IBU events** – Selection Committee condition agreed.
10. **Rules sub-committee** – Work in progress.
11. **Laptops** – BMcD spoke to his paper. Agreed to Option 3 – purchase of 6 refurbished laptops plus cases. Agreed to retain 2 existing machines and return remaining to Robert Plunkett. Agreed to continue sharing with CBAI at no cost on a quid pro quo basis. Action - BMcD to purchase.
12. **Trophies** – MMcF outlined correspondence from Derek Cannell re storage and valuation. CB confirmed trophies were covered by NIBU insurance and did not have to be names items. Agreed trophies to be retained by PC or NPC of winning team. Action – CB to arrange collection from DC.
13. **TD course** – MMcF outlined correspondence from Emmett Devlin (Warrenpoint BC) re organising a course in South Down. Considered worthwhile but best arranged in conjunction with CBAI on cross-border basis. Action – CB to speak to ED over possible arrangements.

14. **Development Officer** – AF recommended this new post be eligible for honorarium aligned to MP Secretary. Agreed. MMcF asked that a list of duties be drawn up in line with other officer posts.
15. **Treasurers report** – AF tabled a Profit & Loss statement projecting an end of year profit of c. £6.8k
16. **CBAI Bridge supplies** – Action: MMcF to circulate details to club secretaries.
17. **Overdue Affiliation Fees** – AF tabled list of fees paid and arrears over past 5 years. Action: MMcF to issue reminders to those in arrears.
18. **Bidding boxes** – Noted that JM had purchased 100 of same at a cost of £1k+. Agreed that expenditure must be approved as follows:
 - a) <£100 by the Treasurer.
 - b) £101 - £1000 by the Management Committee
 - c) £1000> by CouncilAction: All Officers incurring expenditure.

JB to propose a date for the next meeting – to be in early November.

Michael McFaul

Hon. Sec.